



Vendor Self-Certification Form

Certification of Business Size and Type

Dear Business Owner:

Government regulations require that all vendors doing business with Con Edison provide important self-certification regarding the vendor's business size and status. Con Edison's Supplier Enablement, Engagement, and Development (SEED) team administers and monitors the vendor self-certification requirements. **YOU MUST PROVIDE THIS INFORMATION WITHIN 10 DAYS FROM THE DAY YOU RECEIVE THIS FORM.** Please complete all sections of this form. **A DUNS Number, NAICS Code, or CAGE Code (if applicable) is required on this form.** Failure to furnish the following information could result in rejection of Supplier's bid (s) or proposal (s) as non-responsive. Contact SEED at (212) 460-3076 or Seedprogram@coned.com with any questions.

RETURN INSTRUCTIONS:

Upload the completed form to the CE iSupplier Portal in Oracle using the naming convention below:

VASCC | MM/DD/YYYY | Supplier Number

**The date represents the expiration date for the self-certification form. Enter next year's date in the date field using the format MM/DD/YYYY*

Example: VASCC | 11/11/2026 | 123456

The Vendor Self-Certification form is valid for a period of one year. It is the responsibility of the supplier to notify Con Edison of any changes. After the one-year period, your company will be required to re-certify with Con Edison.

Company Name: _____ Address: _____

City, State, Zip: _____ Email: _____

Contact Person: _____ Contact Number: _____

DUNS Number: _____ [D&B D-U-N-S Number Lookup \(dnb.com\)](http://dnb.com) CAGE Code: _____

Include the North American Industry Classification Code (NAICS) below for the work you have been contracted to perform (all business sizes required to complete): Reference www.naics.com

NAICS Code(s) _____

Under 15 U.S.C. 645(d), any person who misrepresents its size status shall (1) be punished by a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

Signature and Title

Date

SIZE: (check ALL that apply) **Please review items on pages 1 and 2 and return both pages. Ensure that you have checked every applicable box before signing. A Business Category Must Be Selected**

Small Business

A small business concern means a for-profit concern that is independently owned and operated, and qualifies as a small business under the criteria and size standards in 12 CFR 121 (see FAR 19.1)

Small Disadvantaged Business

A small business that is at least 51% owned by one or more individuals who are both socially and economically disadvantaged.



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– **Certified by SBA as a Historically Underutilized Business Zones (HUBZone) Small Business**
Qualified small business concerns located in distressed communities to promote investment and employment opportunities in these communities. 51% owned and controlled by one or more U.S. citizens and at least 35% of its employees reside in a HUBZone. www.sba.gov/hubzone

***Women Owned Small Business**

A small business concern that is at least 51% owned by one or more women, or in the case of any publicly owned business, at least 51% of the stock is owned by one or more women. In addition, one or more women must control the management and daily business operations.

Veteran Owned Small Business

A small business concern that is at least 51% owned by one or more veterans (as defined in 38 UAC 101 (2)), or in the case of any publicly owned business, at least 51% of the stock is owned by one or more veterans. In addition, one or more veterans must control the management and daily business operations

Service-Disabled Veteran Owned Small Business

A small business concern that is at least 51% owned by one or more service-disabled veterans (as defined in 38 UAC 101 (16)), or in the case of any publicly owned business, at least 51% of the stock is owned by one or more service-disabled veterans. In addition, one or more service-disabled veterans must control the management and daily business operations.

Disabled Owned Business Enterprise (DOBE)

A disability-owned business enterprise (DOBE) is a for-profit business that is at least 51% owned, managed and controlled by a person with a disability regardless of whether that business owner employs person(s) with a disability.

Local Business or **Local Presence _____

A business that is located within New York City, Westchester, Orange, Rockland, and Sullivan counties; and Northern New Jersey service territories to include Bergen, Passaic and Sussex counties. ** Please detail Local Presence.

Large Business/Other Business (Firms that do not qualify under the definitions above)

***Minority Business Enterprise (MBE)**

A minority-owned business is a for-profit enterprise, regardless of size, physically located in the US or its trust territories, which are 51% owned, operated, and controlled by a minority group member. "Minority group members" are US citizens who are Asian-Indian, Asian-Pacific, Black, Hispanic, and Native American.

Check Ethnicity: Asian-Indian Asian-Pacific Black Hispanic Native American

***Women Business Enterprise (WBE)**

A women-owned business is a for-profit enterprise, regardless of size, physically located in the US or its trust territories, which are 51%, owned, operated and controlled by one or more women.

Please list and include copies of any local, state or federal certifications here e.g. WBEC, NMSDC, Councils etc.:

See [52.219-8 Utilization of Small Business Concerns](#). | [Acquisition.GOV](#) to review the definitions for the above categories. Contact your local SBA office, or access the SBA website at [Table of size standards | U.S. Small Business Administration \(sba.gov\)](#) to determine your size status.

***The information collected through this form will not be used in any manner to make procurement decisions.**