Multifamily Energy Efficiency Program

2019 Multifamily Custom Measure Application Checklist

The Multifamily program accepts custom measures that are not on the prescriptive fact sheets such as chillers, package units, and controls. To apply for custom measures, please include the following documents and send to Suzy Falzarano at sfalzarano@willdan.com:

- Con Edison multifamily program application
- Cover page that identifies the customer, market partner, project type and date
- Summary of the projects savings, cost, and completion dates
- Detailed scope of work that contains all equipment in the proposed measure and includes existing system operation
  - Narrative background on the building (at least one paragraph)
  - Narrative on existing system (age, which areas of the building the unit supplies cooling/heating to, and reason for replacement)
  - Specifications of existing unit being replaced
  - Specifications on equipment being considered to replace the old unit
  - Cost breakdown of the project including labor and material
  - Estimated time for completion, including start date, length of project, tentative completion date. (Do not submit project if work has already begun)
- Savings calculations spreadsheet
  - Calculations that directly follow the corresponding section of the New York State Technical Resource Manual (NYS TRM)
  - Projects not in the NYS TRM must provide a detailed analysis and algorithms submitted in Excel format. The energy analysis must show elevator system energy consumption before and after the upgrades
- Appendix
  - Relevant pictures of existing equipment, including name plates of equipment
  - Engineering submittals
  - Specification sheets

Note:
- Projects that have begun work will not be eligible for an incentive. A project is considered to have “begun work” if it is not possible to verify the site’s existing conditions for the purpose of constructing an energy usage baseline.
- All project applications are subject to availability of program funds, engineering review, approval, and additional M&V (Measure & Verification) by our M&V team.
- The custom report review process will not begin until the documentation package has been submitted in its entirety.
- Verification of the customer’s electric and/or firm gas account eligibility will be performed prior to review of custom assessment report.
- All projects will undergo an on-site pre-inspection after the M&V desk review has been completed.
- Upon successful pre-inspection, the incentive commitment will be issued.
- If you need help performing the calculations, a member of our team will assist you in preparing your customer measure assessment at a cost of $1,100 per measure.

*All projects must be installed by November 15, 2019. Any projects not completed by this deadline may be subject to de-commitment. Final custom measure eligibility, savings, and incentives are determined at the sole discretion of Con Edison.

Effective Date: 01/01/2019