

EV Charging Station Install Load Letter Form

Today's Date:	
Service Address:	
Building Type:	
EVLID Incentive Application #: (if applicable)	

Describe the premise and scope of work related to the EV chargers:

Service Questions *(All Questions must be answered or may result in rejection)*

Q1	Are you requesting a new or separate utility service? <i>Note: If you have an existing service going to the premise and you request for a new separate service, this may result in an additional cost known as Excess Distribution Facility (EDF) cost.</i>	<input type="checkbox"/> Yes, no existing service <input type="checkbox"/> Yes, require new or separate service <input type="checkbox"/> No, prefer to use or upgrade existing utility service
Q2	Is this a deeded or non-deeded property? <i>Note: Any service request to a non-deeded property will be considered temporary; customer is responsible for costs associated to installation and removal of service.</i>	<input type="checkbox"/> Deeded property. Fill <u>Parcel Info below</u> : NYC Tax Block #: _____ Lot #: _____ Westchester TaxID: N/A <input type="checkbox"/> Non-deeded property (Not a Parcel/Taxable Lot)
Q3	Requesting to rule for future proofing loads? <i>Note: This may result in an accommodation cost for any additional infrastructure required only for the future proofing loads</i>	<input type="checkbox"/> Yes (refer to Future Proofing section below) <input type="checkbox"/> No
Q4	List existing Meter(s) <u>associated to the new EV chargers</u> . Optional, please list existing account number(s) associated to the new EV chargers.	Existing Meter #(s) for EV loads: Existing Acct #s for EV loads (optional): <input type="checkbox"/> Requesting new meters for EV loads
Q5	Are you requesting new Con Edison meter(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No Estimated Qty: ____
Q5a	If you are requesting new meter(s) on an existing service, list existing meter(s) <u>associated to the existing utility service</u> . <i>Note: We will need the meter information to understand the current loads at your existing service:</i> <ul style="list-style-type: none"> For low voltage or transformer service, list at least 1 existing meter For high tension service, list all existing meters 	<input type="checkbox"/> Yes, On-premise meter #(s): <input type="checkbox"/> Not applicable, requesting new service
Q6	Do you require a utility outage to energize new equipment? <i>Note: Any off-hour outage requests during the weekend, holidays, or outside of normal work schedule (Monday-Friday 7am-3pm) may result in an accommodation cost</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No (have an existing-line side disconnect switch or requesting new service) <input type="checkbox"/> Not Sure
Q7	Preferred Incoming Utility Service Voltage <i>Note:</i> <ul style="list-style-type: none"> Service Voltage provided by the utility is dependent on the utility infrastructure within the vicinity of the premise. 277/480V service voltage can only be supplied by Con Edison transformer(s) located on customer premise or sidewalk 	<input type="checkbox"/> 120/208V <input type="checkbox"/> 277/480V <input type="checkbox"/> 120/240V <input type="checkbox"/> High Tension <input type="checkbox"/> 13kV <input type="checkbox"/> 27kV <input type="checkbox"/> 33kV <input type="checkbox"/> Any
Q8	Type of Vehicles that will be charged at the station?	<input type="checkbox"/> Light Duty <input type="checkbox"/> Medium/ Heavy Duty <input type="checkbox"/> Any

Q9	Indicate EV Charging end-use? (Select any that apply)	<input type="checkbox"/> Public Charging <input type="checkbox"/> Residential <input type="checkbox"/> Taxi/Livery <input type="checkbox"/> Commercial <input type="checkbox"/> Trucking/Delivery
Q10	Do you know when vehicles will typically be charged?	<input type="checkbox"/> Daytime (8am to 5pm) <input type="checkbox"/> Nighttime (5pm to 7am) <input type="checkbox"/> Anytime
Q11	Are there plans to use load management to limit the connected load(s)? <i>Note: Service determinations will only account for hardware limiting the loads and not load management software. For any limiting hardware please provide details in the Load Management Information section below.</i>	<input type="checkbox"/> Software <input type="checkbox"/> Hardware <input type="checkbox"/> Both (software & hardware) <input type="checkbox"/> None
Q12	List any other Energy Service electric cases associated to this premise. <i>Note: This is important to understand all the loads on-site for a proper ruling</i>	MC Case #(s): <input type="checkbox"/> Owner is not aware of any other Energy Service case

Electric Vehicle Charger Load Information

(Equipment that will be installed within 3 years from application submittal. All fields must be populated or may result in rejection)

Charger Type (Make & Model)	L2 or DCFC	Charger Quantity [A]	Input Power (AC) Max kW per Charger* [B]	Ports (Plugs) per Charger	# of Vehicles that can charge simultaneously per charger	Total kW per Charger Type [C] = [A] x [B]	∅	Charger Power Requirements Required (volt and amp)	Estimated Date of Install
Total Load (kW)									

* Must list maximum output of charger without factoring load management
 ∅: Quantity of Phases

Other Non-EV Loads

(If applicable, include equipment that will be installed within 3 years from application submittal. Adding non-EV loads may require submitting a new case in [Project Center](#) for EV and non-EV loads)

Equipment Type	Connected load per equipment (kW/HP)	Quantity	Total Connected load (kW)	Estimated Date of Install	Comments
Total Load (kW)					
Comments:					

Future Proofing Electric Vehicle Charger Load Information

(If applicable, include equipment that will be installed beyond 3 years from application submittal.)

Charger Type (Make & Model)	L2 or DCFC	Charger Quantity [A]	Input Power (AC) Max kW per Charger* [B]	Ports (Plugs) per Charger	# of Vehicles that can charge simultaneously per charger	Total kW per Charger Type [C] = [A] x [B]	∅	Charger Power Requirements Required (volt and amp)	Estimated Date of Install
Total Load (kW)									

Future Proofing Comments:

* Must list maximum output of charger without factoring load management
∅: Quantity of Phases

Future Proofing Other Non-EV Loads

(If applicable, include equipment that will be installed beyond 3 years from application submittal. Adding non-EV loads may require submitting a new case in [Project Center](#) for EV and non-EV loads)

Equipment Type	Connected load per equipment (kW/HP)	Quantity	Total Connected load (kW)	Estimated Date of Install	Comments
Total Load (kW)					

Future Proofing Comments:

Load Management Information

If applicable, describe any load management software used with the Electric Vehicle Chargers?

Note: Load management software will not be considered for service determinations, because it can be reprogrammed for a larger power output.

If applicable, describe any proposed hardware limiting the Electric Vehicle Charger loads?

Note: Include size of equipment - ie. fused-disconnect switches and circuit breakers

Required: Customer understands that hardware limiting devices must be reflected on the one-line diagram. Any changes to the loads or design will require resubmission of the load letter and one line diagram.