



New York Commercial Managed Charging Program
SmartCharge Commercial (SCC)

Participant Guide

CASE 22-E-0236

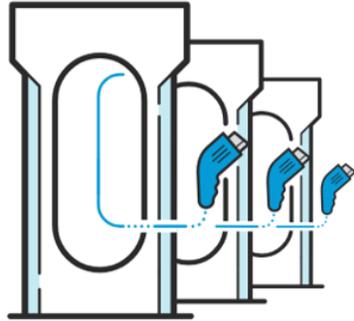


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Program Overview

Background

On January 19, 2023, the New York Public Service Commission (the “commission”) approved an order¹ providing a series of incentives to offset the utility bill cost of commercial electric vehicle (EV) charging customers. The order directed the Joint Utilities (JU)² to develop three different programs as alternatives to traditional demand-based rates and to terminate the existing Per-Plug Incentive (PPI) program redeploying funds towards demand management technology incentives. The alternative programs include an EV commercial managed charging program (CMCP) with use-case specific incentives, a short-term demand charge rebate (DCR) program³, and an EV-phase-in-rate⁴ to replace the DCR program in the long term. In response to the commission order, Con Edison filed an implementation plan on March 20, 2023, detailing the eligibility requirements and incentives structures of both its CMCP and DCR programs. Con Edison subsequently filed an Implementation Plan update on October 21, 2024, detailing updated eligibility requirements.

SmartCharge Commercial (SCC)

The SmartCharge Commercial Incentive Program (the “SCC program”) is designed to encourage long-term grid beneficial charging behavior by providing operating cost relief to eligible commercial Electric Vehicle (EV) charging sites within Con Edison territory. Through this program, EV charging sites billed under commercial rates can earn incentives by reducing EV charging during designated peak periods and increasing EV charging during overnight hours. Station owners participating in the program are eligible for a *Peak Avoidance kW Incentive* during summer⁵ and winter⁶ months and an *Overnight Off-Peak Charging kilowatt-hour (kWh) Incentive* all year-round if they meet the eligibility requirements of the specific use-case they opt in.

¹ Case 22-E-0236, Proceeding to Establish Alternatives to Traditional Demand-Based Rate Structures for Commercial Electric Charging, Order *Establishing Framework for Alternatives to Traditional Demand-Based Rate Structures* (Issued January 19, 2023).

² The Joint Utilities are Central Hudson Gas & Electric Corporation (Central Hudson), Consolidated Edison Company of New York, Inc. (Con Edison), New York State Electric & Gas Corporation (NYSEG), Niagara Mohawk Power Corporation d/b/a National Grid (National Grid), Orange and Rockland Utilities, Inc. (O&R), and Rochester Gas and Electric Corporation (RG&E).

³ The Demand Charge Rebate (DCR) program was an interim solution and was terminated on October 1, 2025 with the implementation of the EV Phase-In Rate.

⁴ Electric Vehicle Phase-In Rates in the Electric Tariff. Rider AD is applicable to qualifying customers served under Service Classification (“SC”) No. 9 – Rates I or II of the Electric Tariff or Rates I or II of the PASNY Tariff.

⁵ Summer: June through September

⁶ Winter: October through May

This participant guide (the “guide”) outlines the eligibility criteria, enrollment process and reporting requirements of the SCC program.

Definitions

Applicant: Created an SCC account and completed the SmartCharge Commercial application.

Commercial System Relief Program (CSRP): A system-wide Con Edison peak shaving program that is comprised of both Commercial and Industrial (C&I) customers.

kW: kilowatt. A rate of power.

kWh: kilowatt-hour. A measure of the energy consumed over time.

Load Limiting Hardware: Physical electrical equipment that caps how much power your EV chargers can use.

Load Factor (LF): A measurement of site utilization. Load factor is the ratio of average load to the maximum load. It is calculated by taking the total electricity (kWh) used over a period, divided by the peak demand (kW) multiplied by the number of hours in the same period.

$$\text{Load factor} = \frac{\text{Actual Electricity Usage (kWh)}}{\text{Peak Demand (kW)} * \text{Hours in period (h)}}$$

Nameplate Capacity: Sum of EV charging capacity of each charger at an EV charging site.

Off Peak Charging Incentive: Earn \$0.03 per kWh for charging between 12 midnight - 8 am all days, year-round in the service area.

Participant: Entity that applies for and receives the incentives available through the SmartCharge Commercial and DCR programs. This entity is responsible for owning, managing, and operating the chargers.

Peak Avoidance Incentive: Earn \$2 - \$26 per kW avoided during designated summer and winter network peak period in the service area. Incentive levels vary based on the type of charger and access at a site.

Public Site: An EV charging station that is accessible to public EV drivers without an access fee for charging. Sites at workplaces (e.g., shopping malls, hospitals, hotels, etc.) and Multi-Unit Dwellings can be considered publicly accessible if they are open and available to the public without an access fee during the business operating hours.

Note: Municipal paid parking is considered “publicly accessible”, and they can charge for parking and still be considered public.

Eligibility Criteria and Incentives

To be eligible for SmartCharge Commercial (SCC), participating sites must be located within Con Edison’s service territory and take service under an eligible commercial rate⁷. If a participating site meets those two eligibility criteria, it will be eligible to enroll and receive incentives as part of the SCC program. All applicants must create an account and submit an application via the SCC participant portal ([SCC Site](#)). Submitted applications will be reviewed, evaluated, and if eligible, approved by the SCC team.

SCC incentives vary by program offering, the description of each offering is outlined below:

SmartCharge Commercial Standard Offering

The SCC standard offering applies to **non-public charging sites** located within Con Edison’s service territory. The SCC standard offering participant will be eligible for the incentive described in Table 1:

Table 1: Standard Offering Incentives

Standard Offering	
Peak Avoidance Summer	\$10 per KW during 4-hour peak CSRP ⁸ window
Peak Avoidance Winter	\$2 KW during 4-hour peak CSRP window
Off Peak Charging	\$0.03 per kWh for off peak charging

Public DCFC SCC Offering

The Public DCFC SCC offering applies to **public charging sites** with **DCFC plugs**. The public DCFC SCC participant will be eligible for the incentive described in Table 2:

Table 2: Public DCFC SCC Incentives

Public DCFC SCC		
Peak Avoidance Summer	• If site LF < 15%	\$20 per kW during 4-hour peak
	• If site LF >= 15%	\$26 per kW during 4-hour peak
Peak Avoidance Winter	\$8 KW during 4-hour peak CSRP window	
Off Peak Charging	\$0.03 per kWh for off peak charging	

Public L2 SCC Offering

The Public L2 SCC offering applies to **public charging sites** with **L2 plugs** located within **Con Edison’s service territory**. The public L2 SCC participant will be eligible for the incentive described in Table 3:

⁷ Eligible commercial rates include (SC8 Rates I, II, III; SC9 Rates I, II, III; SC12 Rates I and II; SC13 Rates I and II; PASNY Rates I and II; or if you are taking service under Rider AD, EV Phase In Rates)

⁸ [Commercial System Relief Program network peak windows](#)

Table 3: Public L2 SCC Incentives

Public L2 SCC	
Peak Avoidance Summer	\$17 per kW during 4-hour peak CSRP ⁹ window
Peak Avoidance Winter	\$6 kW during 4-hour peak CSRP window
Off Peak Charging	\$0.03 per kWh for off peak charging

Program Enrollment

Application

Commercial customers interested in applying to the SmartCharge Commercial program may access supporting information on the program’s website ([SCC Site](#)) and submit an application via the SCC participant portal (<https://smartchargecommercial.coned.com>). The applicant will submit one application per site.

Program Documents

The following information is required as part of the application process. This information will be provided through the online application. Additional documents required are outlined in Attachment 1.

- Applicant name and contact information
- Site Owner name and contact information
- Con Edison Account Number and/or Meter Number
- Charging site accessibility (public vs private) and end use (transit, workplace, etc.)
- Make, model, count and type of charger(s) at the charging site
- Proof of ownership of EV chargers
- Nameplate capacity
- Site technology information including onsite load limiting hardware (kW) and load management technologies
- EV Network Provider Information
- Presence of EV-dedicated meter
- Applicant financial information to provide incentive payment

Note: The applicant financial information will be collected after the program agreement is fully executed. The following financial documents are needed for the applicant to be set up as a payee in Con Edison System:

For ACH payments, the participant must provide:

1. W9 or W8 (International)
2. Voided Check or Bank Letter on letterhead with supplier name and remittance address, stating Account and Routing number

3. A completed supplier enablement template (see Attachment 2).

For Check payments, the participant must provide:

1. [W-9 \(domestic\)](#) or [W-8 \(international\)](#) form
 - **Note:** *If the supplier provides a W-8, please email the W-8 along with the description of materials/services or the invoice to the Tax Department for review at dl-fatcarequests@coned.com. Once approved by Tax, attach the W-8 approval email to the New Supplier Request form.*
2. A letter from the company, on company letterhead that shows the participant's name and remittance address (where the check is to be mailed to, if different than the participant business address) signed by an officer of the company.
3. A completed supplier enablement template (see Attachment 2).

Reporting Requirements

By participating in the program, the station owner agrees to share individual charger session/interval data required for the purpose of administering the incentive and rebate payments as well as complying with reporting requirements specified by the order. Station data must be shared by the 5th or the 20th of each month and should include the following details:

- 15-minute interval kWh usage
- Peak demand (kW) over interval
- Session/interval start & stop time
- Charging duration
- Station ID
- EV charger ID
- Unique Interval and/or Session ID
- Port number
- Number of sessions daily
- Plug outage information including number and duration of outages.

Program participants that are unable to meet the reporting requirements of the SCC program will not receive incentive payments. In addition, participants will forfeit incentive payment if the participant fails to provide the required data for a given month within 90 days of said month.¹⁰

Participants that are unable to provide charging data or provide less than 5 sessions at the end of a billing cycle due to issues related to sites' low utilization may be required to provide a charger uptime report of 95% or above to confirm that chargers on site are operational. The uptime reporting must follow the NEVI formula ([NEVI Standard](#)). Participants with no utilization

¹⁰ The 90-day period is subject to change depending on communication between the participant and program team.

(i.e. no charging data) during a billing cycle will remain enrolled; however, they will not receive incentives for that month.

Alternative to Manual Data Submission

Participants with EV-Dedicated Meters

SCC participants with EV-dedicated meters enrolled in the SCC program may have their data extracted directly from the company's meter data.

Participants without EV-Dedicated Meters and a Minimum of 5 Enrolled Sites.

Due to inability of internal meter data to disaggregate EV and non-EV consumption, it cannot be utilized to determine incentives for sites with co-mingled loads. Therefore, participants with five (5) or more sites enrolled in the SCC program have the following options:

1. Request their network provider to create an SCC account for data access, or
2. Provide the SCC team with login credentials to their dashboard to retrieve the necessary data.

Payment Disbursement

The SmartCharge Commercial program team will disburse incentive payments to the participant at a minimum on a quarterly basis. The payment will be posted to the Participant's banking account provided during enrollment.

Application Support and Inquiries

Participants can request application support and/or send inquiries to the SCC team via the application website or by sending the SCC team an email. The program resources are listed in the table below:

Website	SmartCharge Commercial website
SCC portal	https://smartchargecommercial.coned.com
Email	dl-sccapplications@coned.com

Participant-specific eligibility and documents to submit

Segment	Required Proof of Charger Ownership	
Participant Site owner, charger owner/operator & Con Edison account owner	<input type="checkbox"/> Charger Purchase Order (Invoice) <input type="checkbox"/> Charger Specification Sheet (cut sheet)	
	Charger owner/operator & Con Edison account owner	<input type="checkbox"/> Lease agreement b/t Participant & Site owner for permission to operate at site <input type="checkbox"/> Charger Purchase Order (Invoice) <input type="checkbox"/> Charger Specification Sheet (cut sheet)
	Charger owner/operator & Non-Con Edison Account Owner	<input type="checkbox"/> Operating agreement b/t Con Edison account owner & charger operator <input type="checkbox"/> Charger Purchase Order (Invoice) <input type="checkbox"/> Charger Specification Sheet (cut sheet)
	Charging Data Manager & Non-Con Edison Account Owner	<input type="checkbox"/> Contract b/t charger owner/operator & the charging data manager <input type="checkbox"/> Lease agreement b/t charger owner/operator & account owner (non-account holder) <input type="checkbox"/> Incentive Authorization (Form) <input type="checkbox"/> Charger Purchase Order (Invoice) & Charger Specification Sheet (cut sheet)
Non-Participant	Site Consultant applying on behalf of Con Edison account owner and charger owner/operator	<input type="checkbox"/> Application & Data Management Form (Form) <input type="checkbox"/> Charger Purchase Order (Invoice) <input type="checkbox"/> Charger Specification Sheet (cut sheet)
	Site consultant applying on behalf of charger owner/operator	<input type="checkbox"/> Application & Data Management Form (Form) <input type="checkbox"/> Lease agreement b/t charger owner/operator and Con Edison account owner <input type="checkbox"/> Charger Purchase Order (Invoice) <input type="checkbox"/> Charger Specification Sheet (cut sheet)

Attachment 2 – Supplier Enablement Template (GOI Form)

SUPPLIER ENABLEMENT TEMPLATE		SUPPLIER HEADER LEVEL INFORMATION					
	COMPANY NAME AS SHOWN ON W-9/W-8*						
	DOING BUSINESS AS (IF APPLICABLE)						
	TAX IDENTIFICATION NUMBER (SSN OR EIN)*						
	COMPANY OFFICIAL WEBSITE (IF APPLICABLE)						
<p>AN ASTERISK (*) SIGNIFIES REQUIRED FIELDS If you need assistance filling out this form, Click on the "INSTRUCTIONS" tab below.</p>		I.R.S. CURRENT VERSION W-9/W-8 FORM (SIGNED & DATED)*		PLEASE EMAIL			
SUPPLIER CONTACTS							
PLEASE USE ALL CAPITAL LETTERS TO FILL OUT THIS FORM							
	JOB TITLE*	FIRST NAME*	LAST NAME*	E-MAIL ADDRESS*	TELEPHONE NUMBER*	EXTENSION (IF APPLICABLE)	FAX NUMBER (IF APPLICABLE)