

**SECTION I. INTRODUCTION**

These Operating Procedures provide Customers taking service under SC 9 and SC 12 and Sellers taking service under SC 20 with additional details about their rights and responsibilities under those service classifications.

These Operating Procedures together with the terms and conditions for service set forth in the applicable service classifications and the general rules, regulations, terms, and conditions set forth in the General Information section of the Company's Schedule for Gas Service govern the Company's provision of gas service.

The Company's rights under its Schedule for Gas Service and under the law for a Customer's or Seller's failure to comply with that Schedule apply equally to a Customer's or Seller's failure to comply with these Operating Procedures.

These Operating Procedures contain the following chapters to assist users in understanding the Consolidated Edison Company of New York, Inc. ("Con Edison" or the "Company") gas retail access program and their rights and responsibilities therein:

- ?? Overview of the organizational structure of Con Edison, its franchise territory, standards of competitive conduct, gas service classifications as approved by the New York State Public Service Commission ("Commission") and number of gas customers and annual consumption as of December 31, 2001;
- ?? Operating and enrollment procedures applicable to residential, small commercial and industrial customers participating in retail access;
- ?? Operating and enrollment procedures applicable to large commercial and industrial customers and interruptible customers participating in retail access;
- ?? Requirement of gas pooling operations;
- ?? Communication protocols for the retail access program; and
- ?? Description of Operational Flow Orders and System Alerts

In addition, Appendix C contains copies of the forms to be completed by customers and marketers for participation in the Con Edison programs and Appendix A is a Glossary of Terms. Appendix B is information regarding Oil to Gas Conversion – Customer Incentive Programs.

Pursuant to Miscellaneous Provision J of Service Classification No. 9 of Con Edison's Schedule for Gas Service P.S.C. No. 9 – Gas and Order Concerning Reliability issued by the New York State Public Service Commission ("NYPSC") on December 21, 1999 in Case No. 97-G-1380, Con Edison shall provide the NYPSC, all marketers qualified to do business in its service territory and all direct customers with notice of any proposed changes to its Sales and Transportation Operating Procedures Manual not less than thirty (30) days prior to the effective date of such changes. Where necessary and appropriate and upon consultation with Commission Staff, the Company may implement changes on less than thirty days notice. This procedure is applicable solely to the following provisions of the Con Edison's Sales and Transportation Operating Procedures Manual: Section II (Corporate Structure, Territory, Service Classifications; Customer Breakdown); Section IV. (all); Section V. (all); Section VI. (all); Section VII. (all). Revisions to Con Edison's Schedule for Gas Service P.S.C. No. 9 – Gas shall only be made in conformance with applicable New York law and the orders and regulations the NYPSC. Similarly, the following provisions of Con Edison's Sales and Transportation Operating Procedures Manual are included for informational purposes only and are subject to revision only in conformance with orders of the NYPSC: (1) Section I. (all) and (2) Section II B. – Con Edison's Standards of Competitive Conduct. Specific processes and procedures are established in the Uniform Business Practices ("UBP") and by the Home Energy Fair Practices Act ("HEFPA"), and reference should be made to Addendum UBP in the Gas Tariff and the Public Service Law and related regulations for the details of those processes and procedures.