



Consolidated Edison Company of New York, Inc.  
4 Irving Place, New York, N.Y. 10003

November 2009

## **Energy Services Checklist**

Dear Contractor:

As a licensed contractor, you know that Con Edison's specifications and procedures are less complicated than the city or national codes you deal with every day. However, please review this checklist to refresh your knowledge of Con Edison specification and procedural requirements.

We have modified the checklist to be easier to use as a guideline and notification tool. When you are performing gas or underground electrical work, it is important that you install any service conduit, pipe, or property line box well in advance of beginning any other work. Immediately request an Interim Inspection, so that Con Edison can evaluate feasibility prior to beginning any subsurface construction work. This process usually takes 30 days to complete.

Using this gas checklist can help you avoid failed inspections and delays in service work. We will work with you to help ensure that your jobs go smoothly and are satisfactorily coordinated with our activities.

Con Edison Energy Services



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**ENERGY SERVICES**  
**Request for a Gas Inspection - Checklist**  
 ( \_\_\_\_\_ Interim or \_\_\_\_\_ Final Inspection Requested)

Job Address: \_\_\_\_\_ Boro: \_\_\_\_\_ Case ID#: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Dates: Faxed \_\_\_\_\_ Inspection Requested: \_\_\_\_\_ Confirmed Appointment: \_\_\_\_\_

Any interim or final inspection requests made prior to issuance of our Service Layout (2-80) will be discarded. If new duct is required, complete the interim items first. **A minimum of 30 days is required to coordinate Con Edison Street digging activities.** Please indicate "Y" in the applicable box for completed items and "N/A" where items do not apply.

<u>Category</u>	<u>Action Description</u>	<u>Contractor</u>	<u>CE Inspection</u>	
		<u>Completed</u>	<u>OK</u>	<u>NG</u>
<b>Interim</b>	Sweep/Sleeve Installed and Grouted Flush Customer pipe installed between P/L and B/L to Spec. Curbs, Water and Sewer Installed w/Site at Final Grade			
	City Certificate for Gas Service/Municipal Affidavit Issued (# _____)			
	Metering Location meets Clearance Specification(s)			
	Meter Bar Level and Part Supplied marked			
	Customer Trenches Backfilled			
	Load Piping tied to Meter Bar			
	Outdoor piping Painted			
	Load piping Sleeved and Caulked between Building and Load Piping			
	All Risers have appropriate Isolation Valves Installed			
	All Appliances have appropriate Isolation Valves Installed			
	Gas Appliance Connected and Ready to Operate			
	Heating/AWH: Flue Pitched and Connected to Chimney			
	Heating/AWH: Flue Checked for Proper Draft			
	Vehicle Protection Bumpers Installed			
	Appropriate Insulated/Non-insulated Coupling Installed			
	Dresser Coupling has 1/8" Test Plug Installed			
	UG Steel Cuts. Piping Cathodically Protected (P/L to BL)			
	Contractor's "Integrity Test Affidavit" Submitted			

Using this checklist can help avoid inspections and delays in service work. We will work with you to help ensure that your jobs go smoothly and are satisfactorily coordinated with our activities.

CE Inspection Performed By: \_\_\_\_\_ Date: \_\_\_\_\_

Fax this form to:

<b>Bronx</b>	<b>718-923-7090</b>	<b>Queens</b>	<b>917-534-4472</b>
<b>Brooklyn</b>	<b>National Grid</b>	<b>Staten Island</b>	<b>National Grid</b>
<b>Manhattan</b>	<b>212-387-2127</b>	<b>Westchester</b>	<b>917-534-4014</b>